

Whangamata Bowling Club Inc

Minutes, Monday 13th April 2026, held at Whangamata Bowling Clubrooms, 500 Rutherford Road, Whangamata.

Attendees: Mark Drury, Jim Newman, Alan Cotter, Gary Reid, Gary Wade, Tup Burnside, Charmaine Morrissey, Lloyd Murcott, Cherrill Gunn.

Apologies: John Adams.

Moved/ Seconded Mark/Cherrill

That the apology of John Adams be received

Motion Carried

Previous Minutes:

Moved/ Seconded C Gunn/A Cotter.

That the minutes from the meeting 9th March 2026 be confirmed as a true and correct record.

Motion Carried.

Matters Arising from the Minutes: These were addressed as the meeting proceeded.

75th Anniversary Celebrations

Keith Miles and Peter Burgess joined the meeting and provided an update from the 75th Anniversary Subcommittee. A brief outline of events for the day were provided including a free roll up with fun events with a turn up at 10.30am, an evening event starting at 5.30pm with a Dinner at 6.30pm and entertainment at 8.00pm. Invitations from the President were recommended to be sent to the Bowls NZ President and partner and Jenny Black and a photographer from Whangamata News to ensure publicity for the club. For catering Jennifer Darling Retreat Catering from Thames is the preferred caterer and her quote includes an Anniversary Cake. Desserts are to be coordinated by Cherrill Gunn and Three Rs are tentatively booked for entertained supplemented by Denise Boston. Mark commented that this was a significant event for the club and suggested that a contribution to the budget from the club should be \$5,000 and ticket prices be adjusted accordingly. Lloyd noted that the budget should include the cost of the barman and also the free drink on arrival.

Moved/Seconded Mark/ Gary W

That a Budget of \$5,000 be set for the 75th Anniversary Event

Motion Carried

Correspondence in:

1. TV Bowls Secretary- Advice of AGM and North Island Greenkeepers Conference- 22/23 June 2026 Paraparaumu Beach Bowling Club
2. TV Bowls Secretary- Advice of SI Greenkeepers Conference Tahunanui Bowling Club 13/14 July 2026
3. BRN Kitchens 2024 – Quote Kitchen Alterations
4. TV Bowls- Minutes of Meeting 16 December 2025
5. Bowls NZ- Artificial Green Maintenance Program

Moved/Seconded Mark/ Jim

That Correspondence In be received

Motion Carried

Correspondence Out:

1. Letter to BNZ- advice on change of signatories to accounts
2. Letter to BNZ- advice on change of name for the Debenture Account to the Carpet Green Savings Account

Moved/Seconded Mark/Gary W.

that the Correspondence Out be noted

Motion Carried

Sponsorship: No report.

Health & Safety:

Gary reported that all checks have been carried out as per schedule and the voltage issue has been resolved. Evacuation test is still to be organised, and this will likely be held on a Thursday roll up. One medical incident involving a member on 28 March was handled well by medical staff called to the club

Moved/ Seconded Gary W /Alan

That the Health & Safety Report be received and the comments noted

Motion Carried

Welfare: Julie Sterwart advised that two phone calls had been made over the past month. Keith Miles to be advised to include a comment in his newsletter for members to contact Julie in the event that they know of members who are unwell or needing assistance.

Moved/Seconded Mark/Tup

That the Welfare Report be received and the comments noted.

Motion Carried

Bar Manager Report: Gavin presented a written report to the Board noting that the bar has been trading well. The system for complimentary drinks has been successfully introduced and bar staff have been trained on the procedures. The stocktake was completed on the 1 April 2026. Alan noted that the Bar Profit Margin was at 56% which was acceptable and also noted that Gavin is running weekly raffles with various different prizes and that this money was easily identified in the bar sales reporting. Jim noted that there was a need for the Bar Register to be reinstated to record who is working on the bar- Alan to action with Gavin

Moved/Seconded Mark/Lloyd

That the Bar Managers Report be received and the comments noted

Motion Carried

Match Convenor's Report:

Alan presented his report and stated that it has been another busy month with a range of tournament, Club Champs, representation of members in Thames Valley teams in NZ Bowls tournaments and participation in the Eastern Interclub

Keith Miles convened a successful the R.S.A. Tournament on Sunday 15th March.

Alan also noted that the Club Singles Champs were impacted by bad weather with the quarter finals deferred to later dates in April due to various clashes.

Moved/Seconded Alan/Mark

That the Match Convenors Report be received and the comments noted.

Motion Carried

Finance:

The Finance reports were received and discussed. Charmaine noted that a \$603 Rebate had been received from Lion Breweries as part of the recent agreement and that this rebate will occur on a monthly basis with varying amounts related to consumption of tap beer. Jim noted that the old EFTPOS machine supplier payments needed to be stopped-Charmaine to action a letter accordingly and the equipment returned. Lloyd queried various alarm payments which were all related to the Bar refurbishment. Lloyd also noted that currently Sprayer and Kitchen Fridge costs were included in the Bar Refurbishment but that these adjustments would be made in the draft accounts to be presented at the next meeting. Gary W to obtain quotes for security cameras for the Bar and Buildings which were seen as desirable.

Moved/Seconded Charmaine/Lloyd

That the Financial Report be received and the comments noted

Motion Carried

Catering:

Gary R noted that operationally catering was working fine with no issue. It was noted that the water containers had passed their use by date and Gary W undertook to get quotes for filtered water for both greens with Alan to get quotes for plumbing requirements. Gary R noted that no fan was required for the kitchen area but there was a need for a hand sanitiser and Alan also advised of a need for a fan for the bar. Cleaning standards for the men's toilet also needed to be addressed with the Cleaner.

Moved /Seconded G Reid/G Wade.

That the catering report be received and the comments noted and that the purchase of a hand sanitiser for the kitchen and fan for the bar be approved.

Motion Carried.

New Members/Liaison Report: Two new limited member applications have been received and approved by the Board – Dave Ball and Craig Donaldson. Jim and Lloyd will report back to the next meeting on the new members introduction booklet.

Discussion took place on Club Captain responsibilities. Mark will contact the present Club Captains. The appointment of these positions will continue as a Board appointment.

Jim also presented an idea from Jayne Smith for a Grandparents/Grandkids Bowling Day activity in the School Holidays which was agreed to in principle pending further details

Moved/Seconded Mark/Tup

That the New Members/Liaison Report be received and the comments noted

Motion Carried.

Green Keepers Report: A written report from Peter Burgess was received and discussed. Drainage issues on the carpet green were discussed. Mark and Lloyd to meet with Peter Burgess and a representative from Tiger Turf to discuss options and report back to the next meeting. Jim advised Boof Boland would not be able action roof painting of the Greenkeepers and had returned the paint. Quotes to be obtained from Lee Alchin to action this task.

Moved/Seconded Mark/Cherrill

That the Greenkeepers Report be received and the comments noted.

Logo:

Alan advised that Jo McCarthy and he had met with Corrine from Bowie Design to provide background to come up with one new logo design for implementation after the 75th anniversary. Mark advised that he was impressed with her work with Harbour Care.

Moved/Seconded Mark/Gary W

That the new logo design proposal quote from Bowie Design be approved

Motion Carried

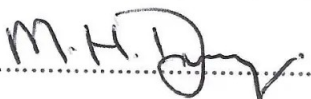
General Business:

1. AGM – 13 June 2026- Lloyd to confirm preparation requirements for nominations etc
2. Men's Toilet Refurbishment – Mark advised that changes should be minimal to avoid Building Consent issues. Alan commented that only a new urinal was required. Gary R noted that the Whangamata Club was a good example to follow. Keith Miles to seek a Project Manager for this task in his newsletter to members.
3. Social Committee- Planning underway for the Annual Awards Dinner on 30 May 2026. A food quote from Yings is \$28.50 per head for 75 people. Gavin Smith is working on a Guest Speaker and raffle prizes with Bruce Wishart to be again approached to MC. Agreed to underwrite the event up to \$1,000.
4. Cup Engraving- Once the Club Captains and Coaches have come up with their recommendations, 4 cups are to be engraved.
5. Cash Flow Forecast- an indicative 5 Year Cash Forecast was received and discussed- this is to be updated by Tup once 2026 Annual accounts are finalised.
6. Kitchen- Another quote for the Drawers to be obtained. Painting only to proceed once the new drawers have been installed.
7. Communication- It was agreed that reporting in newsletters needs to ensure that all members are treated equally and that it is vetted before distribution. It was also agreed that Jo Mc Carthy is to get access to the Facebook page due to her experience with this feature at the Howick Bowling Club,
8. Blake Court Tournament Sponsorship- Alan to follow up with Mark Pene

There being no further business the meeting closed at 11.20am

The next meeting will be held on Monday 11th May 2026 at 9.00 am.

Confirmed as a true and correct record.

Chairman 

Date 11/05/26