

WHANGAMATA BOWLING CLUB INC

MINUTES: Monday 13 October 2025 9.00 AM

Present: Mark Drury, Jim Newman, Alan Cotter, Lloyd Murcott, Tup Burnside, Gary Reid, Gary Wade, John Adams, Cherrill Gunn

Apology: Charmaine Morrissey

Moved/Seconded Mark/Tup

That the apology be accepted **Motion Carried**

Previous Minutes Meeting Monday 8 September 2025

Moved /Seconded Mark/Gary W

That the previous minutes of the meeting of 8 September 2025 be confirmed as a true and correct record

Motion Carried

Previous Minutes Meeting Monday 29 September 2025

Moved /Seconded Mark/Gary W

That the previous minutes of the meeting of 29 September 2025 be confirmed as a true and correct record

Motion Carried

Matters Arising from the Minutes

Co-option of Cherrill Gunn to the Board

Mark advised that Cherrill had accepted his invitation to join the Board

Moved/Seconded Mark/Lloyd

That Cherrill Gunn be formally co-opted onto the Board

Motion Carried

Correspondence In

-TV Bowls-Letter re Bowls NZ Insurance Scheme for Clubs

-The Eye Place-Letter re Sponsorship Levels

- TCDC- Letter re Special Licences Application Deadlines for the Christmas/New Year Period

-TCDC- Advice re Gavin Smith now having obtained a Bar Managers Licence

Moved/Seconded Gary W/Lloyd

That Gavin Smith be formally appointed as a Bar Manager and that the Secretary send a letter to the Whangamata Police advising them accordingly.

Motion Carried

-Lloyd advised of a request from the RSA to borrow plates for a function - it was noted that as a quid pro quo we may wish to borrow champagne flutes for our Christmas function.

Moved Lloyd /Mark

That approval be given to the RSA to borrow plates

Motion Carried

-Hireage of Clubrooms 13 December 2025 for a Private Function

-Hireage of Clubrooms by Graeme Trott on 22 November 2025

Correspondence Out

-Barney O'Neill- Letter of Thanks

-Bunning Warehouse- Letter of Thanks

Lion Foundation- Letter re Grant Application

Moved /Seconded Mark/Jim

That Correspondence In and Correspondence Out be accepted.

Motion Carried

Health & Safety Report

Gary W presented his report and noted the issue of the 2 Fridges ex the Bar outside. Alan and Jim agreed to organise for their respective disposal options.

With regard to the Building WOF Gary W expected to meet with an IQP (Independent Qualified Person) in the next few weeks to finalise and also address Fire Extinguisher service requirements.

Moved/Seconded Gary W/Mark

That the Health and Safety Report be received and the comments noted

Motion Carried

Welfare

It was noted that Bob Sangster was currently unwell and that Julie Stewart be asked to make contact accordingly.

Bar Managers Report

It was noted that Chris Day was currently overseas and hence no report was available. Alan advised that in future one of the tills would be used for EFTPOS and one for Cash only to assist with improved service and less time required for cashing up.

With regard to the Bar Refurbishment, Boof Boland was to be contacted to ensure that painting is done by the required date, flooring is due in on 20 October 2025 and would take 3 days to complete. Ceilings are 2 weeks away, cabinet measuring has been done and the incorrect drawings supplied have been corrected by Alan. Finances for the Bar are still well within budget with a further \$24K approx. to be spent. It was also noted that the Cash Tills were not part of the Bar refurbishment project and need to be separated out as a Fixed Asset. Alan also advised that some extra work may be required for drainage purposes for the back door

Moved/Seconded Alan/Gary W

That the Bar Report be received and the comments noted.

Motion Carried

Match Convenors Report

Alan advised that he is hoping for between 28 and 32 teams for the 3 day Classic tournament with 24 teams confirmed to date and that Whangamata members need to get their teams in early. He also advised that he has had a request from an 80+ team to use 6 players and is waiting for their response in order to work through their requirements with the Tournament and Disputes Committee. The Tournament Committee will meet soon to follow up on all the requirements and responsibilities. Roll Up numbers have been excellent in recent weeks and various options are being explored with regards to Triples teams playing Pairs to reduce confusion and ensure fairness.

More teams are needed for the Omokoroa visit.

Lloyd advised that he had spoken with both Tony Lucas and Steve Whitley over their eligibility for last years Junior titles and both are happy that the runners up, Gary Reid and Ricky Matara in the Pairs and Gary Reid in the Singles be promoted. This is to be acknowledged in a newsletter and liaison with regard to the return of the prizegiving badges is also to be undertaken .

Alan also advised that a further 13 Club shirts had been ordered together with 21 Club jackets.

Moved/Seconded Mark/Gary W

That the Match Convenors Report be received and the comments noted

Motion Carried

Finance Report

Lloyd advised that Vouchers on Hand and Stock are only adjusted at year end, following a query from Alan regarding the values showing in the Balance Sheet. It was emphasised that all free bar hospitality needed to be recorded as part of the controls to ensure that gross margins were valid. It was also noted that key access to the bar was strictly controlled. Lloyd commented on the excellent result year to date achieved by Graeme Gunn in the Sponsorship area.

Moved/Seconded Mark/Lloyd

That the Finance Report be received and the comments noted

Motion Carried

Catering Report

Gary R advised that all shopping requirements requested were being met without any issues. It was noted that Toilet/Soap materials were to be sourced from New World with paper towels being sourced from Gilmours. A key issue in this area to be addressed was the staffing requirements for the 3 Day Tournament.

New Member/ Liaison Report

Jim advised that all new members receive a phone call from him after a month to follow up on their experiences and needs. Jim advised that he would follow up with the coaches to ensure that education of new members on etiquette, scoreboards, measuring etc was organised as part of the induction. 6 new applications were received with 5 approved with Jim to follow up with one applicant's previous club before ratifying their approval and a check made regarding Mark Carter's status. A question was also revisited regarding two members who had paid a subscription for a full year but due to illness were unable to play. It was agreed that without setting a precedent that a 50% refund be applied as a compassionate response for medical events and that it be determined on a case by case basis.

Moved/Seconded Jim/Tup

That the New Member/ Liaison report be received and comments noted

Motion Carried

Sponsorship Report

The Sponsorship Report was received and discussed. Cherrill advised that one sponsor was having problems financially but still expected to make payment in the future. Signwriting for the sponsorship of the scoreboards was slightly more expensive than anticipated. Smoky Pallet had come onboard as a Gold Sponsor, Meat at the Beach were to be invoiced for their sponsorship next month, discussions were ongoing with the Eye Clinic. Graeme Gunn was to approach Whangamata Real Estate as a naming right sponsor of the grass green on an annual basis in addition to their Gold Sponsorship. Mark suggested a check with TCDC regarding any outside signage in relation to this and also wished to pass on the boards appreciation of Graeme's efforts in the Sponsorship area.

Moved/Seconded Mark/Jim

That the Sponsorship Report be received and the comments noted.

Motion Carried

Greenkeepers Report

The Greenkeepers Report was received and discussed noting the issues with the Turf Green. Alan and Lloyd agreed to follow up on documentation regarding irrigation of the Carpet green. It was noted that progress on the compost bin project appeared to have stalled and that no advice had been received to date on the Grant application for a new sprayer.

Moved/Seconded Mark/Tup

That the Greenkeepers Report be received and the comments noted.

Motion Carried

Social Committee Report

The Social Committee report was received and discussed. John advised that a budget had been set for the Christmas function by the committee which included payment of a barman for the night. A deadline date for purchase of tickets at \$15.00 each would be set to determine numbers attending and that the flyer advertising the event would also include reference to partners of members who were most welcome to attend.

Moved/Seconded Mark/Alan

That the budget presented for the Christmas Function be accepted

Motion Carried

Logo Review

Lloyd advised that the history of the adoption of the fish logo 20 years ago could not be fully verified but believed it would be wrong to make the change before the jubilee in 2026. Mark felt that it should be a club decision to change the logo and the need for consultation and possibly put to an AGM. Alan felt that the board should be able to manage decisions of this nature as the fish was out of date and there was a need to modernise our look for the future. Jim and Alan were both keen for a memo to be sent out to members stating that

the Board was considering a change in logo providing some initial options, the reasons for the change and seeking their say via feedback, ideas and alternatives. Mark offered to prepare the letter to go to members.

General Business Items

Mens Toilet- Mark to check with Steve Whitley

75th Anniversary- club established 1951- need to set up Anniversary Committee

Storage Room – 95% complete- still some unclaimed Bowls bags

Toilet & Shed Roof Repainting- Alan to contact Boof Boland

Sponsors Board- to be actioned after Bar Refurbishment

Constitution Update- SGM to be held Thursday 16 October 2025

The draft constitution was circulated to all members on 20 September 2025 with a Version 2 sent on the 29 September 2025 and three comments and questions were received. Mark described the changes in the new constitution all of which were as required by the new Act.

Moved/Seconded Mark/ John

That the meeting ratify the new constitution version 2 for the WBC as required under the new Incorporated Societies Act 2022

Motion Carried

Mark advised that as part of the Constitution update that Re-registration of the Bowling Club was also required

Moved/Seconded Mark/Lloyd

That the Whangamata Bowling Club Inc re-register the society as an Incorporated Society under the Incorporated Societies Act 2022

Motion Carried

Cup Engraving- Alan was keen for the 3 Day Classic Cup to be expedited-other items deferred.

Cash Flow- no progress

Bar Manager Remuneration- deferred

Maintenance of Surrounds-Lloyd advised that a number of small items had been completed

Croquet/Bowls Challenge-deferred

Insurance- Lloyd advised that the insurance was due to be renewed in November and that the valuation provided 2 years ago was ambiguous which resulted in the Club being over-insured. With the new valuation of \$1.627 mil, the current insurance bill has reduced by \$1,000 approx. GW suggested we test the market with insurers before next year's renewal.

Moved/Seconded Lloyd/Mark

That the insurance be renewed as per our brokers email dated 3 November 2025

Motion Carried

Debenture Account and Signatories

Lloyd advised that a final payout of \$15,000 out of the \$20,000 held has been made last week with one member donating their \$5,000 to the Club anonymously. It was agreed that the debenture account be kept open and that the Club continue to put money across to build up a fund for the replacement of the green in the future. Lloyd was to look at changing the name of the debenture account and that signatories to the account would revert to the Bowling Clubs current signatories.

Moved/Seconded Lloyd/Mark

That the Club accept the Donation with the rider that the monies donated will be left in the renamed account for the maintenance and eventual replacement of the Carpet Green

Motion Carried

3 Day Classic

Alan advised that he was looking at 130 Red and White Towels as giveaways for the tournament and had Dynasty (our apparel supplier) offering to sponsor \$600.00 for them and that he required a further \$600.00 to complete the purchase.

Moved/Seconded Mark/Alan

That budget for the purchase be approved

Motion Carried

Carpet Beetle

Cherrill advised that the carpet in the Clubrooms was deteriorating badly with infestations of carpet beetle and that the floor covering really needed replacing. Alan suggested using carpet tiles similar to that recently installed by Tairua and would get a quote from Flooring Xtra

Building Security

Gary W commented that he was concerned about Building security and that often some aspects are overlooked at lock up and agreed to look at costings for CCTV for the bar and various access doors.

Lawn Mower Catcher Requirement

Lloyd advised that Ross Falconer who looks after the mowing of the outside areas requires a new catcher for his mower.

Moved/Seconded Mark/Lloyd

That a purchase of a suitable catcher for Ross Falconers mower be approved

Motion Carried

There being no further business the meeting closed at 12.07pm

The next meeting will be held on Monday 10 November 2025 at 9.00am

Confirmed as a true and correct record

Chairman.....M.H. Dwyer..... Date.....10-11-2025.....