

## **WHANGAMATA BOWLING CLUB INC**

### **MINUTES: Monday 8 December 2025 9.00 AM**

**Present:** Mark Drury, Jim Newman, Alan Cotter, Lloyd Murcott, Tup Burnside, Gary Reid, Gary Wade, John Adams, Cherrill Gunn

**Apologies:** Charmaine Morrissey

Moved/ Seconded Mark/Tup

That the apology of Charmaine be accepted

**Motion Carried**

### **Previous Minutes Meeting Monday 10 November 2025**

Moved /Seconded Mark/LLoyd

That the previous minutes of the meeting of 10 November 2025 be confirmed as a true and correct record

**Motion Carried**

### **Sponsorship Report**

Graeme Gunn joined the meeting and provided an update on sponsorship activities. He congratulated the Board on an incredibly well run 3 Day Tournament, Turkey Tournament and Club Christmas function which was obviously the busiest and most successful week in the Club's history with First Mortgage Trust providing pen, pads, calendars, sweets, bags and prizes for the 3 Day Tournament, Super Liquor providing 1 free keg of beer and the use of the mobile chiller for the 3 Day Tournament and Whangamata Real Estate providing turkeys and chickens and also paying for score cards and New World Supermarket providing sausages, sweets and a wide range of other goods free of charge for the 3 Day Tournament and various other firms donating prizes for the Bowling Club Christmas function which in total added up to over \$3000.

He added that sponsorship is well up on last year and second only to the bar in terms of revenue sources and that he is currently in serious negotiation over the grass green sponsorship with Leah Gordon, Manager of Whangamata Real Estate and hoping to receive correspondence regarding this within the next week. He thinks that they will accept the \$5,000 + GST but may cut back on

other existing sponsorship such as Score Cards, Turkey tournament and Crackerjack.

On other matters Graeme is waiting for Smoky Pallet to pay for gold sponsorship and that Carters Building Supplies have indicated that they would like to come on board as well. Scoreboard sponsors are at ten with payment and signage still to be done for another three. Graeme added that Carters asked if the Club has membership cards so that members can get a discount when making purchases at their business and other businesses, such as 100% Home Appliances and that the Board consider this for the future.

Mark congratulated Graeme for his excellent work in the Sponsorship area

Moved/Seconded Mark/ Lloyd

That the Sponsorship Report be received and the comments noted

### **Motion Carried**

### **Correspondence In**

-Waihi Beach Bowling Club- Green Preservation Policy

Discussion centered around investigating the purchase of bowling mats, continued coaching and encouragement to use bowling arms and monitoring Waihi Beaches application of their policy.

-TV Bowls Centre Board Minutes

- Margaret Reid- re Shifting Roll Up times to avoid the summer heat.

Jim noted that a number of Hamilton clubs had midweek roll ups starting at 5.00-5.50 pm to avoid this issue. Alan advised that he would look to trial in the New Year. Mark also undertook to speak with Stephen Hughes re watering of the carpet green to alleviate the heat generated from the surface.

-Lion NZ-Price increase notification effective 23 February 2026

## **Correspondence Out**

-Letter to the Collins Family re thank you for a Legacy Gift of a Portable Stereo

Moved/Seconded Mark/Gary W

That the Correspondence In and Out be accepted

**Motion Carried**

## **Health & Safety Report**

Gary W presented his report and advised that all monthly checks had been completed and is still following up on an approved Evacuation Plan. Archiving of historic documents in the Building WOF folder, a fire blanket for the kitchen, testing of the emergency lighting battery, and additional signage for emergency exits and the main entrance have all been completed.

Moved/Seconded Gary W/Cherrill

That the Health and Safety Report be received and the comments noted

**Motion Carried**

## **Welfare**

Tup commented that Julie Stewart had advised of various phone calls made in the past month.

## **Bar Managers Report**

Alan advised that Gavin Smith had taken control of the Bar Managers position and was well underway with staff training of all bar staff on till operation, hygiene, stocking of fridges, general duties and adhering to rosters. It was noted that TCDC had given a full clear pass on our Licensing inspection when they last visited. Alan commented that as a result of the price increase

notification it was recommended that we increase keg and pack beer up by \$1.00 effective from 1 February 2026 with notice to members from 1 January 2026. General discussion indicated that this was still cheap when compared with other outlets in town. Alan noted that during Gavin's absence for 2 months next year that Jim would do the local ordering with the Lion ordering being his responsibility. Jim also advised that a flyscreen was needed for the back door of the bar to enable a better airflow for the area and staff.

Moved/Seconded Alan/Mark

That the Bar Report be received and the comments noted, the price increase of \$1.00 for keg and packed beer be approved effective from 1 February 2026 and that approval to proceed with a flyscreen for the back door of the bar.

**Motion Carried**

### **Match Convenors Report**

Alan advised that 30 teams participated in a very successful 3 Day Classic tournament. Alan also commented on the standout highlight being the strong teamwork among club members to cover off all activities associated with the event such as the fabulous dinner provided, the kitchen ordering and 23 raffles sold. Events held during November were a Junior Pairs tournament with 30 teams, the Club Champs Triples, the Club Champ Pairs and roll ups continued being well attended with over 40 + members involved.

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Alan also commented that the new bar is complete and well received by staff and members

Mark complimented Alan and his team for an excellent job with all the events and activities over the past month

Moved/Seconded Alan/Jim

That the Match Convenors Report be received and the comments noted

**Motion Carried**

## **Finance Report**

The Finance reports were received and discussed. It was noted that the Bar Refurbishment costs currently totalled \$50k with only a few small accounts still to be paid. Lloyd noted that the Bar % was still down on last year and it was agreed that this was an area to focus on once things settle down and a check made of stock levels and also noted that the surplus YTD of \$34k was very acceptable. Tup is to contact Armourguard to check on protocols for pick up as there had been numerous recent changes to their organisation and staff involved in the pickup process.

Moved/Seconded Mark/Lloyd

That the Finance Report be received and the comments noted

## **Motion Carried**

## **Catering Report**

Gary R advised that there were no issues to report on general kitchen operations. As a result of the kitchen clean up and stocktake of the area for the 3 Day Classic a number of items needed to be addressed such as a new fridge, window screens to be fixed with new blinds, a repaint and address heat issues. Cherrill to form a team to detail a rough budget with priorities.

Moved/ Seconded Mark /Tup

That the catering report be received and that Cherrill be approved to purchase a new fridge to meet requirements from 100%.

## **Motion Carried**

## **New Member/ Liaison Report**

Jim advised that there was one new application from Daniel Cook which was approved. Jim commented that there was good feedback from new members. Jim was also in the final stages of modifying Allan Smith's package his St Heliers club use for new members and also details on the Club Captains roles.

Moved/Seconded Jim/Alan

That the New Member/ Liaison report be received and comments noted

## **Motion Carried**

### **Greenkeepers Report**

The Greenkeepers Report was received and discussed. Mark advised that if the Old Spray Unit is to be given to the Tennis/Croquet Club then a letter acknowledging that they accept it on the condition that they know of its limitations from a health and safety perspective and that the Bowling Club has no liability. Mark is to discuss with Stephen Hughes the leaking valve on the bore tank and when the tank could be emptied to do the repair.

Moved/Seconded Mark/Cherrill

That the Greenkeepers Report be received and the comments noted.

## **Motion Carried**

### **Logo Update**

Mark advised that there had been 26 replies to the survey, 2 emails and one phone call. A reminder is to be sent out this week with the link to the survey. Keith Miles to send Mark a draft of any emails to be sent to all members and Mark and Alan will share responsibility to edit future newsletters.

### **Social Committee Report**

John advised that the Xmas Party was very successful and that they would address the minor issue of reserved tables for next time. Tup to send a letter to New World to thank them for their contribution to the evening.

### **General Business Items**

**Appointment of Vice President**-Mark advised that this appointment needs to be made as required by the new constitution. All Board members to discuss with Mark.

**Advertising Firewood Diane Avery** – leaflet to go on noticeboard

**Men's Toilet-** Cherrill stated that she believed this should be the next major project. Mark advised that there would be major difficulties with costs and consents if attempting to move the toilets inside the clubrooms and less issues and costs if only a like for like replacement option. Jo McCarthy has offered to handle the Grants process as there is a high success rate for Health and Safety items. An email to be sent to all members for someone to project manage the rejuvenation of the men's toilet area.

**Ladies Toilet** -needs repaint, walls repaired and new vanities.

**75<sup>th</sup> Anniversary-** Anniversary Committee set up comprising Keith Miles, Colin Hunter, Peter Burgess, Pat Finucane and Cherrill Gunn. Date set for the 15<sup>th</sup> August 2026. Mark requested that they provide details on what they are planning so that an appropriate budget can be set.

**Toilet & Shed Roof Repainting-** Steve Whitley liaising with Boof Boland who would get onto it as soon as time allowed.

**Compost Bins-**project approved but still to be done. Mark to follow up

**Exit Door Frame-** Alan to organise completion

**Constitution Update-** Reregistration completed and TCDC and Thames Valley Bowls advised accordingly.

**Cup Engraving-** Cherrill to liaise with Alan to update cup engraving

**Cash Flow-** Tup advised no progress

**Bar Manager Remuneration-** Consensus that we are all volunteers for a number of tasks around the club but a need to ensure delegation to spread the workload. Graeme Gunn to clarify policy re paying bar staff in relation to sponsors noting that they can hire the premises for free.

**Maintenance of Surrounds-**Lloyd complimented on completion of a number of tasks prior to the 3 Day Classic. Mark to talk with the greenkeepers re weed control on the exterior of the property. One gate remains to be repaired.

**Croquet/Bowls Challenge-**deleted

**Debenture Account and Signatories**

Lloyd advised that he had completed a final audit and discussed the outcome with Peter Burgess and Ian Davidson. The Debenture account is to have a balance of \$30649.35 as at 30 November 2025 which is made up of donations of debentures, interest, a transfer from the General Account on 11 June 2024 of \$10,000 and a transfer now of \$7,786.55 from the General Account. It was agreed that the debenture account be kept open and that the Club continue to put money across to build up a fund for the replacement of the green in the future.

Moved/Seconded Lloyd/Mark

That the funds in the Savings bank account currently identified as the Debenture bank account be applied only for the maintenance or replacement of the carpet green and that such a motion be put to the members at each forthcoming AGM of the club. Further, the Board is required to obtain the membership approval of any disbursement of the funds by way of a resolution passed at a general meeting of the club.

**Motion Carried**

Moved/ Seconded Lloyd/Mark

That Lloyd arrange for the signatories of the Debenture Account to be changed to the signatories of the General Account, that the Debenture Account be changed to the Carpet Green Savings Account and that Lloyd obtain the names of the current General Account signatories and report back to the Board for their consideration.

**Motion Carried**

There being no further business the meeting closed at 11.45 am

**The next meeting will be held on Monday 9 February 2026 at 9.00am**

Confirmed as a true and correct record

Chairman..... Date.....