Whangamata Bowling Club Inc

Minutes, Monday 11th May 2026, held at Whangamata Bowling Clubrooms, 500 Rutherford Road, Whangamata.

Attendees: Mark Drury, Jim Newman, Alan Cotter, Gary Reid, Gary Wade, Tup Burnside, Charmaine Morrissey, Lloyd Murcott, John Adams, Cherrill Gunn.

Apologies: Nil

Previous Minutes:

Moved/ Seconded Gary W/Lloyd

That the minutes from the meeting 13th April 2026 be confirmed as a true and correct record.

Motion Carried.

Matters Arising from the Minutes: These were addressed as the meeting proceeded.

Finance:

The Finance reports were received and discussed. Charmaine advised that Bank account names had been changed as requested and also requested that attention be given to ensuring she receives receipts for expenditure to ensure correct coding. Graeme Gunn joined the meeting as he is the Reviewer of the Annual Accounts. Lloyd commented that the Draft Annual Accounts were in different presentation formats due to the changes in the Incorporated Societies Act from previous years and noting that the cash surplus of $58,000 was an excellent result. Gary W noted that an item in the Fixed Asset schedule on Page 8 needed investigation He added that the accountant had a list of queries which are expected to be responded to this week. Graeme noted that the Reviewer now has more responsibilities than when he originally took up the position. Alan queried the requirements as there was no change in the legislation. Lloyd suggested a change to the sign off wording by the reviewer to indicate that nothing has come to his attention. Graeme noted that one of his major concerns is to ensure that the Club has adequate insurance cover

Moved/Seconded Charmaine/Mark

That the Financial Report be received and the comments noted

Motion Carried

Sponsorship:

Graeme Gunn advised that he would like to stand down after 2 years in the job and help someone new. Everyone agreed that Graeme was doing a great job and should stay on. Mark asked that a decision in this area be deferred to the next meeting. Alan raised the issue re advertising in our booklet which is $250 + GST and sponsors with naming rights for tournaments but don't pay to which Graeme noted that it is difficult with the season starting on the 1 September. Mark asked for some rules to be defined around advertising in the booklet and the potential for extra pages. Alan also noted that he had an enquiry from David West re advertising in our booklet. Graeme advised that Gold sponsorship was $1000.00 which entitled them to 2 Boards and 2 Subscriptions and that he also had sponsors for 9 Scoreboards and possibly looking at approaching Whangamata Real Estate for the remaining 7. Graeme noted that he was aware of new owners of the Port Road Bakery and would approach them in due course. Lloyd raised the issue of proving some signage for Karen Baker who does a considerable amount of accounting work at a heavily discounted rate for the club. There was general approval for this concept but this needed further discussion with Graeme Gunn.

Correspondence in:

1. TV Bowls Secretary- Re Urgent Issues Memo
   Alan advised that the TV Board had a number of people standing down and that they are looking for people to assist with administration. No assistance is forthcoming from NZ Bowls. Alan indicated that Ivan Unkovich would be taking on selectorial duties and that their AGM was scheduled for June.
2. Tui Park Tournament Flyer and Bereavement Notice
3. Mike Mathews- information request for playing bowls at Whangamata

Moved/Seconded Jim/ Cherrill

That Correspondence In be received

Motion Carried

Correspondence Out:

Letter to Bryan Grafas – thankyou letter for Kiwifruit Donation

Letter to Mike Mathews- re playing options at Whangamata

Letter to be sent to Lloyd May regarding a Donation of a raffle prize

Moved/Seconded Jim/Cherrill.

That the Correspondence Out be noted

Motion Carried

Health & Safety:

Gary reported that all checks have been carried out as per schedule. The Evacuation test had occurred successfully on a recent Thursday roll up and documented. Gary is to review the First Aid Kits with the assistance of St Johns and Mark suggested that a First Aid refresher course for members be investigated

Moved/ Seconded Gary W /Mark

That the Health & Safety Report be received and the comments noted

Motion Carried

Welfare: Tup advised that Julie Stewart had messaged and had no activity over the past month and he also advised that Julie herself had not be very well recently.

Moved/Seconded Mark/Tup

That the Welfare Report be received and the comments noted.

Motion Carried

Bar Manager Report: Gavin presented a written report to the Board noting that the bar has been trading well. Mark commented that he was doing an excellent job. Jim advised that Reef Air Conditioning had ventilation equipment available for $300 and that with Todd Hatley's assistance and some installation costs the heating issue would be resolved in the near future. It was noted that the Bar would be opening at 8.30am for the upcoming 2 Day Tournament and emphasis was stressed that Bar Staff need to be aware of their responsibilities and ensure a strong implementation of rules/requirements of the Bar Licence.

Moved/Seconded Mark/Lloyd

That the Bar Managers Report be received and the comments noted

Motion Carried

Match Convenor's Report:

Alan presented his report and stated that it has been another busy month with, Club Champs, Eastern Interclub and the start of Winter bowls.Alan commented that raffles were being well supported and Alan noted that the Men's Four won the Thames Valley Champ of Champs and would represent them at the National Tournament in Dunedin. The Men's Pairs also won the Thames Valley Champ of Champs a and would represent them in the National Tournament in Hastings. An approach had also been received from Waihi Beach Bowling Club for reconsideration of the ban on the two Junior Bowlers involved in the incident in February as the wished to participate in our Winter Tournaments. It was agreed that the ban could be lifted immediately for them only with Mark and Alan to communicate this to Waihi Beach.

Alan also noted that Thames Valley would be holding their Closing Day on Monday 1 June 2026 at Whangamata with a Fours tournament for approximately 100 people and involved providing catering and bar use

Moved/Seconded Alan/Mark

That the Match Convenors Report be received and the comments noted.

Motion Carried

Moved/Seconded Mark/Cherrill

That the Club provide a contribution to the of $500 each to the Fours and $300 each to the Pairs team to attend their respective National Tournaments.

Motion Carried

Catering:

Gary R noted that operationally catering was working fine with no issues to report and that the new drawers and Sanitisers and Hand Towels had been installed. Painting of the kitchen is scheduled and door handles remain to be upgraded. Alan is to discuss with Gary R catering requirements for the 2 Day tournament.

Moved /Seconded G Reid/G Wade.

That the Catering report be received and the comments noted

Motion Carried.

New Members/Liaison Report: One new limited member application has been received and approved by the Board – Richard Abraham. Alan suggested the application form be modified to include the fees for the various membership categories. Jim and Lloyd have the new members introduction booklet nearly ready for approval.

Jim noted that communication issues in the newsletter and the website needs improvement for next year and added that JL who is stepping down from the membership role is currently writing up the job specification.

Moved/Seconded Jim/Cherrill

That the New Members/Liaison Report be received and the comments noted

Motion Carried.

Green Keepers Report: A written report from Peter Burgess was received and discussed. Gary W noted the issue of playing across the carpet green on Roll Ups especially with the problem of looking into the sun. It was agreed that due to the amount of practice and coaching East/West that Roll Ups be North/South. Gary W stated that a new sign on Carpet use be renewed. To address the phone issue raised by

Peter members are asked to direct calls to Alan, Gary W or Bruce Wishart on roll up or tournament days- phone numbers will be communicated to members

Moved/Seconded Mark/Alan

That the Greenkeepers Report be received and the comments noted.

Jim advised that he had a quote for painting the Greenkeepers Roof of $1,350

Moved/Seconded Jim/Mark

That the quote for painting the Greenkeepers Shed roof be approved

Motion Carried

Logo:

Alan advised that Jo McCarthy, Jayne Smith and he had a further meeting with Corrine from Bowie Design to progress templates for newsletters, social media and training. Mark advised that he wished to ensure that everything was kept simple and easy to access.

75th Anniversary Celebrations

Gary R advised that the New World Deli would be catering for the Awards Dinner at a price of $20.00 per head and there was general agreement that their standard of food was very good at a reasonable price and hence any decision on catering for the anniversary dinner should be deferred as the preferred caterer of the Anniversary Committee is a lot more expensive and also from out of town.

General Business:

1. AGM – 13 June 2026- Lloyd to confirm preparation requirements for nominations etc. Lloyd advised that he had been approached regarding life memberships-Alan commented that criteria need to be provided and recommendations need to be accompanied by a background submission in time for consideration at the next meeting. It was also noted that the Club Captains need to be confirmed at the AGM. Jim is to circulate the guidelines for the role and commented that we need active members and responsive to growing with the club

2. Drainage of Carpet Green- Lloyd and Mark had a meeting with Peter Burgess and Stephen Hughes to advise that two experts had recommended 2X 150mm pipes be installed. It is believed that the problem lay with Tiger Turf not getting the correct drainage in place at the outset. Gary W commented that we can't over drain the situation. Peter is to organise a working bee.

Moved/Seconded Lloyd/Mark

That expenditure of approximately$1,000.00 +GST for drainage materials be approved

Motion Carried

3. Men's Toilet Refurbishment /Flooring Clubrooms–Quotes had been received from Russell Choat for Plumbing and others for Painting and Flooring requirements. Mark was concerned that applications for grants in this area could trigger consenting issues which we are seeking to avoid and that Grant monies would be best applied to the Clubroom flooring project. Lloyd is to check on legislative requirements
   Moved/Seconded Alan/Mark
   That the Men's Toilet Refurbishment proceed subject to finalisation of requirements and the receipt of new quotes
   Motion Carried
   Moved/Seconded Mark/Lloyd
   That a request be made to Pub Charity for funding to replace the carpet in the clubrooms to the value of $13,673.00.
   Motion Carried
4. Social Committee- John advised that a meeting was planned for the 18 May 2026 to finalise arrangements, catering at $20.00 a head is in place and reminders are to be sent out to purchase tickets.
5. Cup Engraving- Alan advised that this is all organised.
6. Parking- Mark advised that he had a conversation with a neighbour opposite who requested that members shift their cars should a mowing contractor make this request and note that abuse is not appreciated.
7. Cleaning
   Alan raised the issue of cleaning of the Men's Toilet. Mark commented that cleaning is carried out on a Friday and the cleaner needs to advise if she is not available. It was agreed that her performance needed to be closely monitored.
8. Signage
   Lloyd advised that a new wooden sign was required at the entrance to the Club
   Moved/Seconded Lloyd/John
   That expenditure of $1000.00 for an engraved sign for the entrance be approved
   Motion Carried
9. Filtered Water
   Lloyd advised that Russell Choat said that it was a relatively easy requirement and that the Men's Shed could provide the necessary cabinets.
   Moved/Seconded Lloyd/Gary W
   That approval of expenditure of $1500.00 for the installation and equipment for filtered water for both greens be approved

Motion Carried

There being no further business the meeting closed at 11.56am

The next meeting will be held on Wednesday 3rd June 2026 at 9.00 am.

Confirmed as a true and correct record.

Chairman .... Date 3/6/26